

COVID-19 Safety Protocol for Stanley Park Ecology Society 2020 EcoRanger Program

These guidelines are to be followed by staff and volunteers that participate in and support SPES's EcoRanger program that runs July 9th through August 30th, 2020. These guidelines build on the SPES COVID-19 Safety Plan that staff have agreed to follow. The Safety Plan will be posted on the [SPES Website](#) and is available at the office.

These protocols are guidelines only and do not replace information provided on this subject by the Provincial Health Officer or WorkSafeBC.

These protocols were informed by the following resources from WorkSafeBC: [Protocols for returning to operation for arts and cultural facilities](#); [a six-step guide to reducing the risk at workplaces](#); [a Safety Plan Checklist](#) covering each of the six steps listed in the guide; as well as the [Reopening Guidelines for BC Museums, Galleries and Cultural Organization](#) created by the BC Museum's Association.

General Safety Protocols – for SPES staff and volunteers

All SPES staff and volunteers must work to minimize risk of infection or transmission as much as possible. (At home, follow BCCDC guidelines for both handwashing/disinfection and physical distancing where necessary.)

- Take precautions to ensure the health and safety of yourself, your coworkers, and your/their family members. **Everyone's health is of utmost importance.**
- Maintain a **two-meter** distance from others whenever possible. Plexiglass barriers installed where this is not possible.
- **Consider wearing a non-medical mask** if you cannot maintain this physical distance from others. (Non-medical masks may prevent you from exposing others to your own droplets but will not necessarily decrease your own risk of infection. Any non-medical mask will have minimal effect as a protective measure if it is not used together with other preventative measures, such as frequent hand washing and physical distancing, and could offer a false sense of security.)
- **Wash your hands frequently and thoroughly** with soap and water for at least 20 seconds or use alcohol-based hand sanitizer when soap is not available.
- Cover your mouth and nose when coughing or sneezing (with a tissue or with your bent elbow; dispose of the tissue immediately in the proper waste bins).
- **Avoid touching your face** even when wearing gloves.
- Reduce in-person meetings and gatherings and hold site meetings in open spaces or outside.
- Wash clothes regularly.
- **Anyone with symptoms or feeling ill should not work.** SPES staff roles will be covered if someone falls ill.
- Contact SPES's Health & Safety Representative immediately (tel. 604-257-6908) should you fall ill during or following a shift at SPES or if you test positive for COVID-19.

- If at any time during the workday, a crew member develops symptoms, the individual will be isolated and sent home alone if possible. If they must be transported by others, then the sick worker must wear a mask if available.

EcoRanger Protocols – for staff and volunteers

When to not enter SPES buildings or stay home

- If anyone has cold or flu-like symptoms, or has travelled outside of Canada in the last 14 days, or has been identified by public health officials as a close contact of a person with a confirmed case, they may not enter the Nature House, or SPES offices or buildings, unless they have been confirmed negative for COVID-19.
- Staff or volunteers with symptoms of COVID-19 will:
 - Not come to work and they will stay home and self-isolate until they have been assessed by a health care provider to rule out COVID-19 or other infectious disease, and their symptoms have resolved. Please contact SPES's Outreach Coordinator as soon as you have symptoms to inform her that you are unable to come in. Contact outreach@stanleyparkecology.ca
 - Get tested within 24 hours of showing symptoms and notify SPES within 24 hours of receiving the results.
 - Inform SPES's Health and Safety representative and complete the needed paperwork for SPES's tracking and filing of any symptoms and contacts at this time. Contact info@stanleyparkecology.ca
- If 3 or more EcoRanger staff or volunteers test positive for COVID-19, the EcoRanger program will be closed until further notice.
- Staff and volunteers will be trained on the signs and symptoms of COVID-19 and what to do if they are identified.

Signage, Building Capacity, and Group Sizes

- A sign displayed at EcoRanger display tables ask will anyone with signs of COVID-19 or who has cold or flu-like symptoms, or has travelled outside of Canada in the last 14 days, or has been identified by public health officials as a close contact of a person with a confirmed case, to not approach the EcoRanger table.
- EcoRanger interpreter groups will be reduced to two to make distancing easier. EcoRanger shifts are also staggered to reduce overlap of volunteers, and start before the Nature House opens to support the reduced capacity and ease of distancing.
- When EcoRangers have a table set up as a display, they will put markers on the ground to indicate where visitors to that station can stand and maintain the 2 metre distance.

Hygiene

- EcoRanger volunteers are to wash their hands with soap for 20 seconds (or use alcohol-based hand sanitizer when a hand washing basin isn't available) at the following times:
 - When they arrive at their shift and before they go home

- Before eating and drinking
- After using the toilet
- After sneezing or coughing into hands or tissue
- After touching shared surfaces or items
- Whenever hands are visibly dirty
- When moving between different environments (e.g., outdoor-indoor transitions or when they have access to potentially high touch surfaces)
- Personal hand sanitizers will be provided to EcoRangers who don't have their own. This is not to be taken home but left at the Nature House each night. The bottles will be disinfected at the end of each shift.

Physical distancing

- All staff, volunteers, and visitors will stay 6 feet or 2 metres apart from each other. Activities and spaces will be designed to maintain this.
 - Masking tape x's spaced 2 metres apart will mark where participants can stand at EcoRanger stations (or other form of marker).
- If a staff, volunteer, or visitor is having trouble distancing from others, they will be warned once and then asked to go home for the day. All staff and volunteers are encouraged to support each other in maintaining distance. EcoRanger partners will have a 2 metre duct tape strip at their station to help them distance from one another (or other form of marker).

Surfaces, Items, and Cleaning/Disinfecting

- Any handouts provided on EcoRangers shifts will be laminated for visitors to view and take pictures of. If a visitor touches the laminated displays, the display will be disinfected between visitors. Many paper items will be propped up for ease of viewing and to reduce touching. Limited handouts will only be provided upon request and exchanged without visitors touching other sheets.
- In the event that any items need to be shared, those items will be disinfected and participants will be asked to wash/disinfect their hands before and after use, and the number of participants or staff that touch the items will be as few as possible. EcoRangers are encouraged to bring their own items to use throughout the day, such as a pen that they don't share.
- EcoRangers will either be assigned a uniform to use for the season or will be part of a uniform rotation that gets washed between use.
- Staff and volunteers are encouraged to bring very few personal items to their shift.

Use of Personal Protective Equipment (PPE)

- [COVID-19 Public Health Guidance for Child Care Settings](#) states that personal protective equipment, such as masks and gloves, is not needed beyond those used by staff as part of regular precautions for the hazards normally encountered in their regular course of work.

Regular Park operations do not necessitate the use of gloves or masks, but SPES supports visitors' choice to wear this extra level of protection.

- Staff or volunteers will use masks and gloves if a Park visitor is in distress and requires attention that precludes social distancing.

I _____ (name + signature), on _____

(date), as part of the EcoRanger Program, have read and agree to adhere to the guidelines in this document.