

# COVID-19 Safety Protocol for Stanley Park Ecology Society 2020 EcoCamps

These guidelines are to be followed by workers, guardians, and participants in SPES's EcoCamps that run July 6<sup>th</sup> through August 28<sup>th</sup>, 2020. These guidelines build on the SPES COVID-19 Safety Plan that staff have agreed to follow. The Safety Plan will be posted on the SPES Website and is available at the office. EcoCamp workers and EcoCamper Guardians agree to support participants in following these guidelines.

## Definitions

**Guardians:** anyone caring for the participants or who is responsible for them before, during (if needing to be picked up), or after camp.

**Worker:** generally, this will be up to 3 SPES educators hired specifically for EcoCamps, but on occasion "workers" will be others hired by SPES who are called in to support EcoCamps for special programming, or to substitute for one or more EcoCamp educators who cannot attend camp. EcoCamp volunteers will be considered workers as well and will need to sign this document.

These protocols are guidelines only and do not replace information provided on this subject by the Provincial Health Officer or WorkSafe BC.

## General Safety Protocols – for SPES staff and volunteers

All SPES staff and volunteers must work to minimize risk of infection or transmission as much as possible. (At home, follow BCCDC guidelines for both handwashing/disinfection and physical distancing where necessary.)

- Take precautions to ensure the health and safety of yourself, your coworkers, and your/their family members. **Everyone's health is of utmost importance.**
- Maintain a **two-meter** distance from others whenever possible. Plexiglass barriers installed where this is not possible.
- **Consider wearing a non-medical mask** if you cannot maintain this physical distance from others. (Non-medical masks may prevent you from exposing others to your own droplets but will not necessarily decrease your own risk of infection. Any non-medical mask will have minimal effect as a protective measure if it is not used together with other preventative measures, such as frequent hand washing and physical distancing, and could offer a false sense of security.)
- **Wash your hands frequently and thoroughly** with soap and water for at least 20 seconds or use alcohol-based hand sanitizer when soap is not available.
- Cover your mouth and nose when coughing or sneezing (with a tissue or with your bent elbow; dispose of the tissue immediately in the proper waste bins).
- **Avoid touching your face** even when wearing gloves.
- Reduce in-person meetings and gatherings and hold site meetings in open spaces or outside.
- Wash clothes regularly.

- **Anyone with symptoms or feeling ill should not work.** SPES staff roles will be covered if someone falls ill.
- Contact SPES's Health & Safety Representative immediately (tel. 604-257-6908) should you fall ill during or following a shift at SPES or if you test positive for COVID-19.
- If at any time during the workday, a crew member develops symptoms, the individual will be isolated and sent home alone if possible. If they must be transported by others, then the sick worker must wear a mask if available.

Worker initial here X -

## EcoCamp Protocols – for workers, guardians, and participants

### Sick Policy

- When to stay home:
  - If anyone (workers, children, guardians, or visitors) has cold or flu-like symptoms or has travelled outside of Canada in the last 14 days or has been identified by public health officials as a close contact of a person with a confirmed case, they may not enter the SPES offices or building, nor work with the participants during camp unless they have been confirmed negative for COVID-19.

Guardian initial here X -

Worker initial here X -

- If a child has already been to camp and develops COVID-19 symptoms, please:
  - Do not bring your child to camp
  - Take your child to get tested for COVID-19 within 24 hrs of showing symptoms
  - Notify SPES workers of the test results within 24 hours of receiving them (currently, test results are available within 24-48 hrs; easy drive-in test sites can be found in Vancouver and neighbouring municipalities)

Guardian initial here X -

- Workers with symptoms of COVID-19 will:
  - Not come to work and they will stay home and self-isolate until they have been assessed by a health care provider to rule out COVID-19 or other infectious disease, and their symptoms have resolved.
  - Workers will get tested within 24 hours of showing symptoms. Guardians of EcoCamp participants from that week will be notified within 24 hours of SPES receiving the results. If the worker is positive for COVID-19, guardians will be notified, and they can choose if they want their children in the camp.

Workers initial here X -

- If 3 camp participants or workers test positive for COVID-19, the camp will be closed until further notice and all guardians will be fully reimbursed.
- Guardians will not be penalized with any administration fees for keeping their child home due to any symptoms associated with COVID-19 and will receive full refunds for

the number of complete camp days they missed.

- On-site guidelines at SPES:
  - Workers will post signage at entrances to the workplace reminding people not to enter the site if they have symptoms associated with COVID-19.
  - At drop-off each day in front of the Stanley Park Pavilion, workers will ask guardians for a “yes/no” verbal confirmation that children do not have symptoms of common cold, influenza, COVID-19, or other respiratory disease. Workers will not accept a child at the drop-off if the answer is “yes”.

Guardian initial here X -

Worker initial here X -

- The Salmonberry Room, which is the indoor space allotted for EcoCamps, now has a maximum capacity of 15 people, so guardians may not enter the building, unless invited, to avoid exceeding the updated SPES room capacities.
- Any participants that develop COVID-19 symptoms over the day will need to be picked up immediately.

Guardian initial here X -

Worker initial here X -

- If guardians have access to a face mask, we ask that their child brings it in case their child starts to show signs or symptoms of COVID-19, gets injured and needs non-distanced care, or is having trouble distancing from others. SPES can provide a disposable mask to anyone if necessary.

Guardian initial here X -

Worker initial here X -

- Workers will be trained on the signs and symptoms of COVID-19 and what to do if they are identified.

Worker initial here X -

### **Drop-off and Pick-up**

- Drop-off
  - Drop-off will happen outside the SPES entrance at the Stanley Park Pavilion where a staff person will lead each child up to the Salmonberry Room after their verbal confirmation of health status. In the event that the child is being dropped off after 9:00 a.m. or if a worker isn't at the door or the designated outdoor spot, guardians/participants can ring the doorbell. If no one answers, call 778-871-1215.

Guardian initial here X -

Worker initial here X -

- Pick-up:
  - An EcoCamp worker or volunteer will be positioned at the exit door by the Stanley Park Pavilion at 4:30, where they will communicate to the Salmonberry Room which child



should be sent down when a guardian arrives to pick-up their child. If you arrive earlier, ring the doorbell.

- Visitation:
  - One guardian at a time may view the EcoCamp room by staggered invitation on the first day, if they are curious of the set up and distancing practices in place. Visitors or guardians are not permitted in the building after the first day to ensure the required space for distancing and reduced room capacities is possible.

Guardian initial here X -

Worker initial here X -

- We ask guardians to social distance from each other at pick-up and drop-off and use the public washrooms provided outside at the Pavilion instead of requesting to use the SPES office washrooms.

Guardian initial here X -

Worker initial here X -

## Hygiene

- EcoCamp participants will be asked to wash their hands with soap for 20 seconds (or use alcohol-based hand sanitizer when a hand washing basin isn't available) at the following times:
  - When they arrive at camp and before they go home
  - Before eating and drinking
  - After using the toilet
  - After sneezing or coughing into hands or tissue
  - Whenever hands are visibly dirty
  - When moving between different learning environments (e.g., outdoor-indoor transitions or when they have access to potentially high touch surfaces)

Guardian initial here X -

Worker initial here X -

- EcoCamp workers will wash their hands with soap for 20 seconds (or use alcohol-based hand sanitizer when a hand washing basin isn't available) at the following times:
  - Before and after touching anything that the participants use
  - When they arrive at camp and before they go home
  - Before campers arrive and right after they leave
  - Before eating and drinking
  - After using the toilet
  - After sneezing or coughing into hands or tissue
  - Whenever hands are visibly dirty
  - When moving between different learning environments (e.g., outdoor-indoor transitions or when they have access to potentially high touch surfaces).

Worker initial here X -

- Workers will provide participants with handwashing training and demonstrations and hand-washing instructions will be posted at hand-washing stations. If a sink is not available, alcohol-based hand sanitizer will be available. Workers will ensure hand washing supplies are available at all times (i.e., soap, clean towels, paper towels and, if needed, 60% alcohol-based hand sanitizer).

Guardian initial here X -

Worker initial here X -

- Food will not be shared by participants. Participants will keep their food in their own containers and bring them with them to eat in the field or on occasional rainy days in the Salmonberry Room.

Guardian initial here X -

Worker initial here X -

- Personal hand sanitizers will be provided to participants who don't have their own. This is not to be taken home but left at SPES each night and at the end of camp.

Guardian initial here X -

### **Physical distancing**

- All workers and children will be asked to stay 6 feet or 2 metres apart from each other. Activities and spaces will be designed to encourage this.

Examples of distanced activities and spaces:

- Children will be able to do crafts on opposite sides or a 6ft table that is spaced 2 meters away from other tables
- Each child will have a 2 metre square or circle that they'll have as their own for the week. They will do most indoor activities in this space and can keep materials for the week in their space.
- Not only will SPES have lighthearted games that teach participants how far away 2 metres is, but we'll have a 'walking rope' with special coloured knots spaced 2 metres apart (each participant has a tape colour that correspondences with their belongings/materials) that they can hold on to for walks through the woods. This will be used when teaching participants about distancing or when the group or individuals in the group are having a harder time maintaining distance from others.
- Games like 'Eagle Eye' will only permit one participant per hiding spot.
- There will be an outdoor circle that has spaced markers for students to sit on or to play games from.

Worker initial here X -

- When possible, outdoor activities will always be prioritized over indoor activities to allow for greater physical distancing, and to further reduce risk.
- Children who live in the same household or have permission from their guardians will be allowed to touch or be within 2 metres of each other. During some games or activities, they will be asked to distance themselves from each other for ease of activity management.

Guardian initial here X -

Worker initial here X -

- If a participant is having trouble distancing from others, they will first be asked to wear a mask for a period of time; with a second warning, their guardian will be called to pick them up. Following a third breach of distancing, the child will not be invited back to camp.

Guardian initial here X -

Worker initial here X -

- Workers will advise and support participants in following the posted room occupancies that allow for proper distancing, such as only 1 camper at a time in the EcoCamp washroom. Workers will advise and support the participants in following the one-way hallways at the SPES Office, such as only entering through the designated entrance and exiting through the designated exit doors.

Worker initial here X -

### **No Touching**

- Physical contact between participants or workers is not permitted and only activities that do not require contact will be included in camp. Activities will be designed so that children will have their own individual items wherever possible. Participants will receive a set of equipment at the beginning of the week that it is coded and designated just for that participant. These items will be left in their personal square or circle at the end of the day. No sharing of these items over the week will be permitted.

Guardian initial here X -

Worker initial here X -

- In the event that any items need to be shared, those items will be disinfected and participants will be asked to wash their hands before and after use, and the number of participants or staff that touch the items will be as few as possible.

Worker initial here X -

### **Cleaning and Disinfection**

- Guardians will only send their child with items that are easily washed and necessary to bring to camp and these items should only be left in the child's personal square in the Salmonberry Room or in their bag when not directly in use. Workers will remind participants of this.

Guardian initial here X -

Worker initial here X -

- All common areas (e.g., washrooms) and frequently touched surfaces (e.g., door knobs, cupboard handles, light switches, faucet handles, tables, chairs, toys) will be cleaned in accordance with the BC CDC's Cleaning and Disinfectants for Public Settings document.
  - General cleaning and disinfecting of the workplace will occur at least once a day.
  - Frequently touched surfaces should be cleaned and disinfected at least twice a day (a worker will do this at lunch time)

Worker initial here X -

- All items that are assigned to a participant for a week will be cleaned/disinfected before the start of the next camp and before the items are loaned out to the next participant. Workers will remove items from the EcoCamp areas that have surfaces that are not easily cleaned or are unnecessary for camp, such as puppets. Workers will empty garbage containers daily.

Worker initial here X -

- If a worker or child leaves the workplace due to symptoms of COVID-19, those areas that the individual(s) were in, including surfaces they may have touched, will be cleaned immediately upon their departure. Workers will maintain an adequate supply of cleaning and disinfection products and materials.

Worker initial here X -

### **Use of Personal Protective Equipment (PPE)**

- [COVID-19 Public Health Guidance for Child Care Settings](#) states that personal protective equipment, such as masks and gloves, is not needed beyond those used by staff as part of regular precautions for the hazards normally encountered in their regular course of work. Regular SPES EcoCamp operations do not necessitate the use of gloves or masks. So according to the COVID-19 updated guidelines for Child Care setting, SPES will not require PPE for EcoCamp workers and participants.
- SPES will ask participants who are having a challenge with social distancing practices to wear masks until they comply. If guardians have a mask that they can send with their child for that purpose, that would be appreciated. If not, we will have a few masks on hand. If a child's distancing practices do not improve, guardians may be asked to remove their child from camp for the day.

Guardian initial here X -

Worker initial here X -

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- Workers may also use a mask when around a child who isn't capable of social distancing until their guardian is able to pick them up.
- Workers may use masks and gloves if a child is injured and their attention to the child precludes social distancing.

I \_\_\_\_\_ (name + signature of guardian),

the guardian of \_\_\_\_\_ (camper), on \_\_\_\_\_ (date),  
have read and agree to adhere to the guidelines that apply to me and my child or children.

I \_\_\_\_\_ (name + signature), on \_\_\_\_\_  
(date), employed as an Educator for EcoCamps 2020, have read and agree to adhere to the guidelines in  
this document.