

COVID-19 Safety Protocol for Stanley Park Ecology Society Room Rentals

These protocols are guidelines only and do not replace current information provided on this subject by the Provincial Health Officer or [WorkSafe BC](https://www.worksafebc.com/).

IMPORTANT: The [province of B.C.](https://www2.gov.bc.ca/gov/content/health/diseases/communicable/covid-19/covid-19-qa) still recommends “bubbling” with members of your immediate household, but your bubble can be “carefully expanded” to include up to 6 other people who aren’t in your bubble. Inside your bubble, you do not need to wear a mask nor stay two metres apart. However, if you are gathering with people outside your bubble, maintain two metre distancing at all times and wear a mask if distancing is not possible. At all times, bubble or not, please practice safe hygiene.

Room access

- A **room rental key** will be available in a secure lockbox beside the front door to the SPES offices at the Stanley Park Dining Pavilion. Each renter will be issued their own lockbox code to access their key to the building and their room (keys are available for renters of the Salmonberry Room, the Heron Room and the Nature House).
- The entrance door to the SPES offices in the Stanley Park Dining Pavilion should always remain locked. Anyone without a key wishing to enter the building to access the Salmonberry Room or the Heron Room can ring the doorbell and be let in by a member from the rental party or a SPES staff member.
- Renters **will not enter the building** if they: are actively infected or have tested positive with COVID-19 in the past 14 days; suspect they are sick or have been exposed and are awaiting test results to confirm or deny a diagnosis of COVID-19; are showing symptoms or are concerned about possible infection of COVID-19; have had close, sustained contact with an individual confirmed or suspected to be infected with COVID-19 within the last 14 days.

Social distancing

- A room key for renters will be provided in a lockbox to limit contact with SPES staff when possible.
- Rental rooms and bathrooms have room capacities posted on the Floor Plan onsite and on the doors of each room to enable 2 metre distancing between occupants.
**Salmonberry Room capacity = 15 people. Heron Room capacity = 9 people.
Nature House capacity = 7 people.**
- If you encounter SPES staff or volunteers during your rental event, please maintain a 2 metre distance from them, as well as from anyone not in your “bubble”.
- During your rental, if social distancing at 2 metres is not possible with people outside your “bubble”, please wear a protective mask.
- Directional arrows on the floors of the SPES premises facilitate social distancing. Please respect this directionality where possible, but we recognize that renters’ access to the bathrooms will necessitate going “against the flow”.

Hygiene

- Hand sanitizer for renters' use will be available in the rental room. Please use it upon entering and exiting the room.
- All bathrooms are equipped with soap and paper towels to facilitate proper and frequent hand washing.
- Each rental room is equipped with cleaning supplies should renters wish to clean and sanitize their rental space at any time (in addition to the cleaning and sanitization provided by SPES in its cleaning procedures – outlined below). Cleaning supplies for each room will include: multi-surface cleaner, paper towels, disposable gloves, and disinfectant wipes or spray.
- All common areas (e.g., washrooms) and frequently touched surfaces (e.g., door knobs, cupboard handles, light switches, faucet handles, tables, chairs) will be cleaned twice daily in accordance with the [BC CDC's Cleaning and Disinfectants for Public Settings](#) document.
- Rental rooms will be cleaned and sanitized prior to the next rental in accordance with the [BC CDC's Cleaning and Disinfectants for Public Settings](#) document.
- Weather allowing, doors and windows in the rental rooms should be kept open to allow for increased air circulation.
- Guests are encouraged to bring their own re-useable water bottles. In the interest of hygiene, SPES will no longer provide a water dispenser nor cups or glasses for beverages.

If you fall ill

- Contact SPES's Health & Safety Representative as soon as possible (tel. 604-257-6908 ext.0; info@stanleyparkecology.ca) should anyone in your party fall ill during your rental event, or if anyone in your rental party tests positive for COVID-19 within 14 days following your rental event.

To ensure the safety of our guests, all SPES staff and volunteers have reviewed the SPES [COVID-19 Office Safety Plan](#) and, in accordance, have signed a SPES COVID-19 Safety Agreement.